



Responsibilities of the Board

The mission of Direct Farm Manitoba is to advance the interests of farm and farmers' market members through education and advocacy.

As the highest leadership body of the organization and to satisfy its fiduciary duties, the board is responsible for

- determining the mission and purposes of the organization
- selecting and evaluating the performance of the executive director
- strategic and organizational planning
- ensuring strong fiduciary oversight and financial management
- fundraising and resource development
- ensuring bylaws are being followed and approving bylaw changes
- ensuring the Annual General Meeting takes place each year
- enhancing the organization's public image
- assessing its own performance as the governing body of the organization

Responsibilities of Individual Board Members

Each individual board member is expected to

- know the organization's mission, policies, programs, and needs
- faithfully read and understand the organization's financial statements
- serve as active advocates and ambassadors for the organization and fully engage in identifying and securing the financial resources and partnerships necessary for the organization to advance its mission
- leverage connections, networks, and resources to develop collective action to fully achieve the organization's mission
- help identify personal connections that can benefit the organization's fundraising and reputational standing, and can influence public policy
- prepare for, attend, and conscientiously participate in board meetings
- participate fully in one or more committees

Other responsibilities of nonprofit board members

- follow the organization's bylaws, policies, and board resolutions
- sign an annual conflict-of-interest disclosure and update it during the year if necessary, as well as disclose potential conflicts before meetings and actual conflicts during meetings
- maintain confidentiality about all internal matters of the organization

Time Commitment

- Monthly meetings of ~1.5 hours in length, with 1-2 meetings less in the busy summer months
- Meetings are held usually held virtually, with 1-2 in person meetings (with options to join virtually)
- Preparation for monthly meetings
- Possible additional time depending on committee involvement

DFMB provides

- Mentorship option for new board members by more experienced board members
- Board orientation
- An opportunity to work cooperatively to advance Direct Farm Manitoba's mission

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